

# **Minutes**

Citizen's District Council Meeting  
City of Muskegon CDBG  
Conference Room 103  
Muskegon, Michigan  
June 19, 2017

## **CALL TO ORDER:**

The meeting was called to order by Tom Pastoor at 5:36 pm.

## **ROLL CALL:**

Roll call was taken by Oneata Bailey, and a quorum was present.

### ➤ **Present:**

- |                              |                  |
|------------------------------|------------------|
| ✓ Lisa Judge                 |                  |
| ✓ Ken Johnson - Commissioner | ✓ Tom Pastoor    |
| ✓ Kim McDonald               | ✓ Veania Coleman |
| ✓ Jeremy Lenertz             |                  |

### ➤ **Absent:**

### ➤ **Excused:**

- ✓ Addie Sanders-Randall
- ✓ Kim Burr

### ➤ **Staff Present:**

- ✓ Oneata Bailey

## **APPROVAL OF MINUTES:**

Veania Coleman motioned to approve the minutes, from March 7<sup>th</sup>, 2017; Kim Mc Donald seconded the motion, which passed unanimously.

## **OLD BUSINESS:**

### • ***New Vice Chair***

Tom Pastoor explained the role of Vice-Chair and asked if anyone was interested in taking Chris Carter's position since his departure from the board (replaced by Jeremy Lenertz). Ms. Coleman responded with an interest but was not comfortable at this time. Voting on the Vice-Chair will be tabled until the September meeting.

- ***Action Plan submission***

Oneata gave an overview/timeline. She stated that HUD's allocation list of funding for the State of Michigan is available now, however, the city has to have an approved budget before we can post the Release of Funds Notice with the Environmental Review which is a 15 day notice. Given the deadline for submission (August 16) we should be complete and ready to submit the Plan by the middle of July and potentially receive approval and funds by the 1<sup>st</sup> of September.

- **Proposed Budget**

Review of the Staff Proposed budget seemed reasonable in light of the fact that the final numbers were an increase of \$11,480.00. Much discussion about mini-grants and why the city dropped their support and only funded Boys and Girls Club, YMCA, Muskegon Public Schools and Port City Football for a combined \$90,000. Because the budget for Youth Recreation is \$95,000, members suggested a variety of ideas for the uncommitted \$5000 but all agreed to support Summer Interns with the remaining \$5000.

- **Youth Recreation Grants**

No youth program considered at this time.

## **NEW BUSINESS:**

- **Summer Meetings**

Mr. Pastoor asked Oneata if there would be any reason to meet during the summer months- Oneata replied that it was not necessary to meet because she would be working on submitting the 2017 Action Plan and working on the Consolidated Annual Performance Evaluation Report (CAPER) for 2016. The September meeting would be the next time that the CDC was required to meet and review the document prior to its submission. In addition, Oneata brought to the board's attention that the summer meetings fell on a Holiday (4<sup>th</sup> of July) and a National Event- *National Night Out* (NNO). Kim McDonald asked what NNO was all about because Glenside does not participate due to the Concert series at McGraft Park. The group described the events held around the country and locally in their neighborhoods, as well as, its purpose- fellowship among neighbors within your neighborhood.

## **STAFF REPORTS:**

- **1350 Eastwood Drive**

Oneata described the newest rehabilitation scheduled for CNS. A 5 bedroom, 1 and ¾ bath in Sheldon Park.

## **ADJOURN:**

Tom Pastoor adjourned the meeting at 6:55 pm,

**Next Meeting:** The next meeting date is: September 5, 2017